East Sussex Community Health Services

Committee meeting
11.00am to 1.15pm
Friday 10th December 2010
Meeting Room 2, Bexhill Hospital

Members:
Jeremy Alford, Non-Executive Director, NHS East Sussex Downs and Weald (Chair)
Jayne Boyfield, Director of Community Services
Jessica Britton, (Acting) Head of Integrated Governance
Edel Cousins, Head of HR
Charles Ellis, Non-Executive Director, NHS Hastings and Rother
Flowie Georgiou, Head of Business Planning & Performance
John Kay, Non-Executive Director, NHS East Sussex Downs and Weald
Dr Krishnakant Radia, Medical Advisor
John Oliver, Deputy Director of Finance for Community Services
Alice Webster, Associate Director of Nursing
Gillian Wieck, Deputy Director/ Chief Operating Officer

AGENDA

		Attached	Lead	Time
1	**Welcome and Apologies:** Dr Krishnakant Radia			**11.00**
1.1	**Declarations of Interest**	-	All	
1.2	**Minutes of the ESCHS Committee meeting held on 13th October 2010**	✓	JA	
	(a) Matters arising	✓		
1.3	**Director of Community Services' Report**	Verbal	JBo	
1.4	**Chair's Report**	Verbal	JA	
1.5	**LINKs Report**	Verbal	G. Leece	
2	**Performance**			**11.15**
2.1	**Integrated Performance Report**	✓	FG/JO	
2.2	**Agency control**	✓	FG/EC	
2.3	**Infection Control Update**	✓	JBo	
2.4	**Safeguarding report**	✓	JBo	

3	**Governance**			**11.40**
3.1	**Assurance Framework**	✓	**JBr**	
3.2	**NHSLA Update**	✓	**JBr**	
3.3	**CQC Registration Compliance**	✓	**JBr**	
3.4	**Implementation of Internal Audit Recommendations**	✓	**JBr**	
3.5	**Medical Revalidation**	✓	**EC**	
4	**High Quality and Safe Services**			**12.20**
4.1	**Staff Survey Action Plan Update**	✓	**EC**	
5	**IT System roll-out**			**12.30**
5.1	**IT System update**	✓	**FG**	
6	**Clinical Strategy**			**12.40**
6.1	**Clinical Quality and Audit Framework and Audit Plan**	✓	**AW**	
6.2	**Community Hospitals action plan**	✓	**GW**	
7	**Organisational and Operational Form**			**1.00**
7.1	**Transforming Community Services Update**	**Verbal**	**JBo**	
8	**Research and Education**			
	No items			
9	**Items for Information – only to be discussed on request**			**1.10**
9.1	**Draft Joint Equality and Diversity Committee minutes - 11th October 2010**	✓	**All**	
9.2	**Joint Consultative and Negotiating Committee (Part II: Provider) minutes** - **29th September 2010** - **30th November 2010** - unavailable	✓	**All**	
9.3	**(i) Provider Integrated Governance Report**	✓	**JBr**	
	(ii) Provider Integrated Governance Sub-Committee Report - 17th November 2010	✓	**JBr**	

9.4	**Local Safeguarding Children's Board: Annual Report 2009-10 and business Plan 2010-11**	✓	**JBo**
9.5	**East Sussex Community Health Services Committee (ESCHSC): Revised Terms of Reference**	✓	**JBr**
9.6	**Any Other Business**	-	**All**

9.7 Dates of future meetings

Tuesday 8th February	13.00-16.00	Meeting Room 1, Bexhill Hospital
Tuesday 5th April	13.00-16.00	Meeting Room 2, Bexhill Hospital

Freedom of Information Act: Those present at the meeting should be aware that their names and designation will be listed in the minutes of this meeting which may be released to members of the public on request.